TOWN OF STANFORD TOWN BOARD

MINUTES OF THE MAY 9TH, 2013 MEETING

The Town of Stanford Town Board convened for their monthly meeting on Thursday, May 9th, 2013 at the Stanford Town Hall. Supervisor Stern opened the meeting by asking for a moment of silence for those working to protect our way of life here at home.

Roll Call: Virginia Stern – present

Johanna Shafer – present

Joseph Norton – present

Thomas Dewhirst – present

Mark D’Agostino - present

Attorney William Bogle, Jr. was also in attendance.

PRIVILEGE OF THE FLOOR:

John Hughes, Rt. 82, read a letter to the Town Board regarding his concerns with the draft Master Plan in relation to his property and business.

Mel Eiger, Attlebury Hill Road, started his comments regarding the Town Clerk’s request for a new computer. Mr. Eiger then made comments that Councilman Norton, Dewhirst and D’Agostino felt were personally insulting, and because Mr. Eiger continued making such statements, a motion was made by Joseph Norton, seconded by Mark D’Agostino to have Mr. Eiger removed from the meeting. Roll call vote as follows: Virginia Stern – no; Johanna Shafer – no; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried. After further discussion, a motion was made by Joseph Norton, seconded by Mark D’Agostino, to adjourn the meeting. Further discussion followed. Mr. Norton withdrew this motion as long as no further comments were made of mentions of gender or bias statements. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – abstained; Thomas Dewhirst – yes; Mark D’Agostino – no. The meeting continued.

Julie Zengen, Goodwin Lane, requested that the Town Board assist the Stanford Nursery School with a donation or grant to help with their uncertain future. She added that the Town had already donated funds to other organizations in Town.

Jeff Leach, another Nursery School parent, spoke of the valuable service that the Nursery School has provided for the last 41 years.

Lisa Fusco, Hunns Lake Road, added how valuable the Nursery School was to the Town adding a sense of community.

Ginny Speed, Hunns Lake Road, also stated her support of the Nursery School.

The Town Clerk read an email from Paul Coughlin, as follows “I received another nasty flier in my mailbox. I am a resident of Stanfordville and am AGAINST any noise restriction ordinance.”

COUNTY LEGISLATORS’ REPORT: Legislator Debra Blalock was in attendance and spoke of the following County matters: a proposed bond for the County airport improvement; a new sales tax agreement with Poughkeepsie and Beacon; a local law to allow towns to join the County’s workmen’s compensation plan; and mortgage tax apportionment from October ’12 to March ’13.

LIAISON REPORTS: Councilman Dewhirst reported on the ZBA’s two public hearings.

Councilmen D’Agostino noted that several Recreation matters: the baseball fields were all ready thanks to the Millbrook’s assistance and funds, and that it was reported that volunteers were being lined up for Frankenstein’s Fortress.

Councilman Norton did not have a report.

Councilwoman Shafer did not have a report.

SUPERVISOR’S REPORT: Supervisor Stern reminded all that the draft Master Plan informational meeting would be on Monday, May 13th at 7 PM.

HIGHWAY SUPERINTENDENT’S REPORT: No report.

Motion to accept the agenda:

A motion was made by Mark D’Agostino, seconded by Joseph Norton, to accept the agenda as presented with the addition of the Stanford Nursery School as New Business #1. Roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

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OLD BUSINESS:

1. RESPONSES FROM CLASSIFIED ADS: No responses had been received for the vacancies on the Board of Assessment Review and the Board of Ethics. The Town Clerk had received one response for the CAC vacancy. After discussion, this applicant’s name will be forwarded to the CAC for their input.

2. DEPUTY TOWN CLERK’S SALARY: Supervisor Stern stated that the Recreation Commission had volunteered to transfer $1500 to the Deputy Town Clerk’s salary line from their budget as volunteer labor had been secured to re-stain SPARC Park. Councilman D’Agostino then offered the following resolution:

**RESOLUTION #23 OF 2013**

**A RESOLUTION TO FUND THE SALARY FOR ONE OF THE DEPUTY TOWN CLERKS**

WHEREAS the salary for the Deputy Town Clerk #2 funding of which was approved for this position at the December 20th, 2012 Town Board meeting, and

WHEREAS, the Town Board of the Town of Stanford recognizes that it is not appropriate or consistent with municipal budgeting to transfer amounts from the Town reserves (fund balance) for operating expenses,

NOW, THEREFORE, BE IT RESOLVED that 1. That the amount funded at the December 20th, 2012 Town Board meeting was incorrectly stated at $6,550.71 and should be amended to be $6,453.20; 2. That $4,302.13 for this position be transferred from the Town of Stanford Zoning Codes Committee budget account line 00-07-8010-41 to the Deputy Town Clerk’s salary, budget account line 00-01-1410-10; and 3. That these funds be used to pay for the remaining 8 months of 2013.

Roll call vote as follows: Virginia Stern – no; Johanna Shafer – abstained; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried and the foregoing resolution was adopted.

Supervisor Stern offered an additional resolution as follows:

**RESOLUTION #24 of 2013**

**TO TRANSFER FUNDS FROM THE RECREATION DEPARTMENT TO PARTIALLY FUND THE 2013 SALARY OF DEPUTY TOWN CLERK #2**

WHEREAS, the salary for the Deputy Town Clerk #2 was not budgeted for in the adopted 2013 Town of Stanford Budget, and

WHEREAS, the Town Board approved funding this position at the December 20, 2012 Town Board meeting, and

WHEREAS, the Stanford Recreation Commission voted to help cover this approved, but unbudgeted expenditure by approving the transfer of $1,500.00 from the Recreation budget line 00-06-7140-40, line item 14, to the Town Clerk’s budget line 00-01-1410-13, and

WHEREAS, the Town Clerk has agreed to transfer $600.00 from the Town Clerk’s contractual expense line, 00-01-1410-40 to the Town Clerk’s Deputy Town Clerk salary line, 00-01-1410-10.

NOW, THEREFORE, BE IT RESOLVED that the amount of $1,500 be transferred from Recreation budget line 00-06-7140-40, line item 14, to the Town Clerk’s budget line 00-01-1410-13, and that $600 be transferred from the Town Clerk’s contractual expense line, 00-01-1410-40 to the Town Clerk’s Deputy Town Clerk salary line, 00-01-1410-10.

Roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried and the foregoing resolution was adopted.

3. TRANSFER STATION SIGN WORDING: A motion was made by Virginia Stern, seconded by Mark D’Agostino, to approve the purchase of a sign for the Transfer Station, not to exceed $30.00, which would state: “WARNING – For Your Safety, No Dumpster Diving! Not Responsible for Personal Injuries.” Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

NEW BUSINESS:

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1. STANFORD NURSERY SCHOOL AGREEMENT: The following resolution was read by Councilman D’Agostino:

#### RESOLUTION #25 OF 2013

**TO FUND THE 2013 GRANT FOR THE STANFORD NURSERY SCHOOL**

WHEREAS, the Stanford Nursery School is a not-for-profit organization located in the Town of Stanford, and

WHEREAS, the Stanford Nursery School has provided preschool services for over 40 years to Town of Stanford resident, and

WHEREAS, the Town of Stanford Town Board has provided grants and funding to many not-for-profit organizations over the years including but not limited to the North East Community Council for the North East Transportation Program, the Stanford American Legion, the Dutchess County Community Outreach Center and the Town of Stanford Forever Young Club, and

WHEREAS, the Town of Stanford Town Board recognizes that the Stanford Nursery School is a local business that provides services to Stanford residents.

NOW, THEREFORE, BE IT RESOLVED that 1. The amount of $5,000.00 be transferred from the Town of Stanford Zoning Codes Committee, budget line 00-07-8010-41 to the Economic Assistance budget account line 00-05-6510-40, and 2. That these funds be used to fund the contract between the Town of Stanford and the Stanford Nursery School.

AND BE IT FURTHER RESOLVED that the following agreement be signed by the Town of Stanford Supervisor and the appropriate officer(s) of the Stanford Nursery School:

Agreement made this day by and between the Town of Stanford, Town Hall Road, Stanfordville, NY and the Stanford Nursery School, a not-for-profit preschool located on Hunns Lake Road in Bangall, NY.

Now therefore in consideration of the Stanford Nursery School’s promise to provide the Town of Stanford residents a 10% discount on their nursery school tuition, the Town of Stanford will contribute $5,000.00 to the school to offset the costs of the tuition reduction offered to Stanford residents.

In witness whereof the parties hereto have caused this agreement to be executed this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_2013.

Virginia Stern, Supervisor

Stanford Nursery School Officer

Motion made by Mark D’Agostino, seconded by Thomas Dewhirst.

Roll call vote as follows: Virginia Stern – no; Johanna Shafer – no; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried and the foregoing resolution was adopted.

2. CONSOLIDATED FUNDING OPPORTUNITY: “MUNICITY”: Mr. Wil LaBossier, President of Software Consulting Associates of Red Hook, gave a brief presentation to the Board regarding a software program that would be efficient and save the Town money for the Building and Zoning Departments. He added that the cost of this software would be covered by a $14,000 grant from the County and that the Town would only have to pay $1,000 from the second year on. The following resolution was offered by Supervisor Stern, seconded by Johanna Shafer:

#### RESOLUTION #26 OF 2013

**RESOLUTION NO. TO AUTHORIZE THE TOWN OF STANFORD TO SERVE**

**AS CO-APPLICANT, WITH HYDE PARK AS LEAD APPLICANT, FOR A**

**DUTCHESS COUNTY CONSOLIDATED FUNDING GRANT TO COVER THE**

COST OF PURCHASING, INSTALLING AND UPLOADING ALL TOWN DATA FOR MUNICITY SOFTWARE PROVIDED BY SOFTWARE CONSULTING ASSOCIATES

WHEREAS, THE Building Inspection Department of the Town of Stanford requires a well-managed and efficient computer operating system to handle the business and regulatory affairs of the department; and

WHEREAS, increasing the technology of the Building Inspection Department will increase the efficiency of the department; and

WHEREAS, the Municity software program will improve operations in the Building Inspection Department, will offer the opportunity for all Town property information to be immediately available to the Building Inspector, will allow the

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Building Inspector to file reports immediately from the field and will improve communications for the department; and

WHEREAS, Dutchess County is offering a Municipal Consolidation and Shared Services Grant Program, pursuant to which municipalities may be awarded grant money to improve efficiencies and streamline government service; and

WHEREAS, Software Consulting Associates of Red Hook, NY has developed the Municity Software Program and provide it to municipalities participating in this grant application; and

WHEREAS, the Town of Hyde Park has offered to serve as Lead Applicant for the grant application for municipalities to acquire Municity Software;

THEREFORE, BE IT RESOLVED that:

1. The Town of Stanford will be a co-applicant, joining with Hyde Park as Lead Applicant, for an application to the Dutchess County Municipal Consolidation and Shared Services Grant Program for the procurement of Municity Software, and
2. The Supervisor of the Town of Stanford is hereby authorized, as co-applicant, to execute all related application documents.

Motion made by Virginia Stern, seconded by Johanna Shafer.

Roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – abstained; Thomas Dewhirst – abstained; Mark D’Agostino – abstained. Motion did not carry and the foregoing resolution was **not adopted.**

3. PUBLIC INFORMATIONAL MEETING ON DRAFT MASTER PLAN: Supervisor Stern reminded those in attendance of this scheduled informational meeting on Monday, May 13th, 2013 at 7 PM.

4. AMENDED RESOLUTIONS: NORTH EAST TRANSPORTATION AND COMMUNITY ACTION AGENCY: Supervisor Stern offered the following resolution, seconded by Councilwoman Shafer:

**RESOLUTION #27 OF 2013**

A RESOLUTION TO FUND THE 2013 CONTRACT WITH NORTH EAST COMMUNITY COUNCIL FOR THE NORTH EAST TRANSPORTATION PROGRAM TO PROVIDE PUBLIC TRANSPORTATION TO STANFORD RESIDENTS

WHEREAS, funds for a contract with North East Community Council were not included in the adopted 2013 budget accordingly at the 20 December 2012 Town Board meeting; and

WHEREAS, the Town Board approved reinstating the amount of $1,000.00 and amending the 2013 budget accordingly at the 20 December 2012 Town Board meeting; and

WHEREAS, the Town Board approved by motion the contract for the North East transportation Program at the 10 January 2013 Town Board Meeting and

WHEREAS, the Town Board approved by resolution the contract for the North East Community Council to provide affordable, door-to-door transportation for Town of Stanford residents at the 14 February 2013 Town Board meeting, and

WHEREAS, the Town Board approved at the 11 April 2013 Town Board meeting, amending the 2013 budget by adding the NECC Transportation Program to the Economic Assistance budget line 00-05-6010.4; and

WHEREAS, the Town Board approved at the 11 April 2013 Town Board meeting to take $1,000.00 previously approved for the Dutchess County Community Action Agency and allocate the $1,000.00 to cover the cost of the 2013 contract with NECC;

THEREFORE BE IT RESOLVED that:

1. Since the Town Board has already approved amending the 2013 budget to include the funding of the North East Transportation Program; and
2. That the contractual amount of $1,000.00 shall be paid to the North East Community Council to provide the contracted transportation for the residents of the Town of Stanford for the year 2013.
3. That these funds will be used to fund the contract for the year 2013.

Discussion followed with Councilman D’Agostino stating that this matter had been taken care of last month. Supervisor Stern withdrew her resolution.

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Another resolution was offered by Councilman Mark D’Agostino, seconded by Joseph Norton, as follows:

**RESOLUTION #28 OF 2013**

**A RESOLUTION TO FUND THE 2013 DUTCHESS COUNTY COMMUNITY ACTION AGENCY**

WHEREAS, funds for a contract with D.C. Community Action was executed for 2013 and that the amount of the contract was for $1,500.00, and

WHEREAS, funding for D.C. Community Action was reduced in order to fund the North East Community Council Transportation Program to provide transportation to Stanford residents.

NOW THEREFORE BE IT RESOLVED that $1,000.00 be transferred from the Town of Stanford Zoning Codes Committee account, budget line 00-07-8010-40 for the purpose of funding the D.C. Community Action Contract previously approved by the Town of Stanford Town Board.

Roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried.

Motion carried and the foregoing Resolution was adopted.

5. BUDGET RESOLUTION FOR AN A.E.D. AT THE HIGHWAY DEPT.: The following resolution was offered by Virginia Stern, seconded by Johanna Shafer, as follows: **RESOLUTION #29 OF 2013**

A RESOLUTION TO PURCHASE AN A.E.D. FOR THE TOWN HIGHWAY GARAGE

Resolution to purchase an AED for the town Highway Garage

WHEREAS, the Town of Stanford Highway Garage does not have an AED on site in the highway building; and

WHEREAS, the Town Board of the Town of Stanford approved the purchase of the “Life Pack 500 Bi-Phasic - refurbished AED “ at a cost of $895.00 at the 2 February 2013 Town Board meeting; and

WHEREAS, the cost of an AED for the Highway Department was not included in the 2013 Town of Stanford budget; and

WHEREAS, the Highway Superintendent has written to the Town Board stating that the AED charge should be attributed to budget line 00-04-5132.4;

THEREFORE, BE IT RESOLVED:

1. That the amount of $895.00 be paid for out of the Highway Garage line 00-04-5132.4
2. That these funds be used to purchase the AED to be placed in the Highway Garage.

Brief discussion followed regarding removing one paragraph. With this change noted, a

Roll call vote was held as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried.

Motion carried and the foregoing Resolution was adopted.

6. RECREATION – CHLORINE BIDS: Having received three bids for chlorine for the summer season, a motion was made by Virginia Stern, seconded by Mark D’Agostino, to award the bid to Duso Chemical as the lowest responsible bidder at $1.25 per gallon.

Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

7. COMPUTER FRAUD COVERAGE PROPOSAL: On the suggestion of the Town’s insurance agent Paul Zerbato of Donald B. Dedrick Insurance, a motion was made by Virginia Stern, seconded by Joseph Norton, to add computer fraud coverage to the Town’s insurance. The annual premium to Travelers’ for $261.00 would be taken from the Supervisor’s contractual expense budget line 00-01-1220-40 to the insurance budget line. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

8. INSURANCE COVERAGE FOR TOWN OFFICIALS: The State auditors suggested that the Town increase the bonding insurance for the Town Tax Collector. A resolution to amend the insurance was made by Virginia Stern, seconded by Joseph Norton as follows:

#### RESOLUTION # 30 OF 2013

**TO AMEND INSURANCE COVERAGE FOR PUBLIC OFFICIALS**

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WHEREAS, the insurance coverage for the Town’s officials needs to be amended, and

WHEREAS, it has been recommended by the OSC auditors that coverage for the Tax Collector, Comptroller and the Temporary Administrator needs to be amended, and

WHEREAS, coverage for the position of Deputy Supervisor should be removed from the Town’s policy.

THEREFORE BE IT RESOLVED that:

1. The Deputy Supervisor position be deleted from the Town’s policy, saving the Town $81.00;
2. The Tax Collector coverage be increased from $100,000 to $1,000,000 at an additional cost of $291.00;
3. The position of Temporary Administrator be added with coverage of $100,000 at a cost of $150.00;
4. The position of Comptroller be added with a coverage of $500,000 at a cost of $902.00
5. That the total cost of these changes = $1,343.00
6. That the insurance budget line 00-01-1910-40 contains $1,000.00 for additional insurance
7. That the balance due for these costs = $343.00
8. That the costs for bookkeeper meetings ($210) and bookkeeper training ($200) will not be used in 2013
9. That the $343.00 be transferred from budget line 00-01-1220-40 to the insurance budget line 00-01-1910-40
10. That these funds be used to pay for the balance of the insurance charges mentioned above.

Roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Resolution #30 of 2013 unanimously passed by the affirmative votes of the Town of Stanford Town Board and thus adopted and certified this 90th day of May 2013.

9. BUILDING INSPECTOR’S TELEPHONE: A motion to approve Building Inspector Don Smith’s request for a new office phone was approved on the motion of Virginia Stern, second by Joseph Norton. Roll call vote: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Motion carried.

10. WEBSITE: Discussion on changes to the Town’s website: the elected officials and the video sections.

11. AMERICAN LEGION CONTRACT: The Leroy Campbell Post of the American Legion requested that Section 1 of their contract with the Town be amended as follows: 1a. That the Town Highway Dept. shall maintain the Memorial Park on an annual basis and keep it in a presentable condition (free of debris, weeds, trash) and keep it mowed;

1b. that the Town Highway Dept. shall landscape the Memorial Park in preparation for Memorial Day Services (cut back ornamental grasses, apply mulch, etc.)

1c. that the Legion will ensure that all Veterans’ graves in the Town are decorated with Veteran Plaques and flags for Memorial Day (as has been done for the last 30+ years)

With these changes noted, a motion to approve the amended contract was made by Virginia Stern, seconded by Johanna Shafer. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

12. VOLVO LOADER REPAIRS: At the request of the Highway Superintendent, a motion was made by Virginia Stern, seconded by Joseph Norton, to approve the repair of the Volvo loader by the company it was purchased from, with a 40% discount, for the amount of $11,549.30. It was added that the dealer must be the one to repair so as not to void the warranty and is the sole source provider of the required parts. Transfer of funds for this repair would come from the Highway Investment savings, #01-201, to Highway Machinery, budget line 01-04-5130-45. Motion carried with a roll call vote as follows:

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Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

13. MECHANIC’S HELPER POSITION: A motion was made by Virginia Stern, seconded by Joseph Norton, to eliminate the position of the Highway Department’s Mechanic’s Helper. The employee will be given a 3-week notice of the position’s elimination, and the employee cannot be moved to another position. This position elimination will save the Town money when a certified mechanic is hired. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

14. CEMETERY MOWING: After brief discussion, this matter would be discussed in an Executive Session at the end of the regular meeting.

15. ACCEPT RESIGNATION OF LARRY CLARK FROM THE ZONING BOARD OF APPEALS: A motion was made by Mark D’Agostino, seconded by Joseph Norton, to accept, with regret, Larry Clark’s resignation from the ZBA. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes. Mention was made that this vacant position will be advertised and a notice put on the Town’s website.

16. APPROVAL OF MINUTES: The Minutes of the April 8th, 2013 Workshop where action was taken was amended to show Councilman D’Agostino’s vote as an abstention for the Attorney’s letter to the group home on Cold Spring Road. With this change noted, the Minutes were approved as amended on a motion made by Mark D’Agostino,

seconded by Joseph Norton. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

The Minutes of the April 11th, 2013 Town Board meeting were approved after amending two spelling errors and changing Ms. Burdick’s statement to read “… at Privilege of the Floor…” With these changes noted, the Minutes were approved as amended on a motion made by Mark D’Agostino, seconded by Joseph Norton. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

At 9:27 PM, a motion was made by Virginia Stern, seconded by Mark D’Agostino, to exit the regular session of the Town Board and enter into an Executive Session regarding litigation and potential litigation. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

At 9:45 PM, a motion was made by Virginia Stern, seconded by Joseph Norton, to close their Executive Session and go back into the regular meeting. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

A motion was then made by Virginia Stern, seconded by Joseph Norton, to have Chris Horn mow three of the Town’s cemeteries, and to have Richard Caza mow the other two and maintain the Bangall Memorial Park. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

A motion was made by Virginia Stern, seconded by Johanna Shafer, to appoint Nick Pascele as Special Counsel to contact Western Surety and take out the entire amount of retainage for the contract for the new Highway Garage, and to handle all issues and indemnify the Town from any damages under the contract for material and labor. If the Surety Company will not include the Department of Labor’s request for the Town to hold back $25,000, then the Town shall hold back $25,000 and forward the rest to Western Surety. Motion carried with a roll call vote as follows: Virginia Stern – yes; Johanna Shafer – yes; Joseph Norton – yes; Thomas Dewhirst – yes; Mark D’Agostino – yes.

With no other business, a motion to adjourn at 9:50PM was made by Virginia Stern, seconded by Joseph Norton. Motion carried with all voting in favor.

Respectfully submitted,

Ritamary Bell, Town Clerk