

TOWN OF STANFORD TOWN BOARD  
MINUTES OF THE APRIL 9<sup>TH</sup>, 2015 MEETING

The Town of Stanford Town Board convened for their monthly meeting on Thursday, April 9<sup>th</sup>, 2015. Supervisor Joseph Norton called the meeting to order at 7:30 PM and asked for a moment of silence to remember the passing of an important citizen as well as those serving our Town and Country well.

Roll Call: Joseph Norton – present  
Mary Weinberger – present  
Johanna Shafer – present  
Ryan Orton – absent  
Mark D’Agostino – present

Also present was Attorney for the Town William F. Bogle, Jr.

PRIVILEGE OF THE FLOOR:

John Royall, Pugsley Hill Road – spoke of the pending reappointment of members of the Scenic Road Commission and that Nanci Kryzak and Cynthia Tripp were loyal members. He added that there had been no recent actions to consider and that the commission had not met in well over a year.

LIAISON REPORTS:

Councilman Mark D’Agostino reported from the Rec. Commission: Taconic Little League sign-ups were going well and would surpass last year’s numbers, that also included a boundary line change so that Pine Plains was now included; that the Rec. Commission was looking into starting a day camp; and that letters had been sent out to former staff members regarding hiring.

Councilwoman Johanna Shafer had no report from the CAC but asked Mr. D’Agostino about the day camp regulations.

Councilwoman Mary Weinberger reported that the Planning Board held three public hearings for the Millbrook School Dining Center and for guest cottages for Walther and Dunagan.

SUPERVISOR’S REPORT: Supervisor Norton stated that Highway had matters for the Executive Session and that they were currently working on the dirt roads.

The Supervisor also spoke briefly of the County’s tax plan freeze and from the County Comptroller not having the Town’s verified budget for 2013, noting that 2014 for 21015 was fine. Councilwoman Shafer and the Supervisor will work on an emergency management plan along with the Fire Company. The Fire Chief also stated that many houses remain unnumbered for 911 responses.

MOTION TO ACCEPT AGENDA: A motion was made by Joseph Norton, seconded by Mark D’Agostino, to amend the agenda to include a resolution commemorating Oliver Orton and a resolution for a new tax collector. Mr. D’Agostino also requested that the March 9<sup>th</sup> Minutes be included in these additions to the agenda. With these three additions noted, a roll call vote was held as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – present. Motion carried.

PRESENTATION BY PINE PLAINS SCHOOL DISTRICT SUPERINTENDENT: Dr. Martin Handler gave a presentation to the Board regarding the district’s instructional initiatives, State testing and the Common Core, the facilities, budget and finance and the upcoming school vote in May.

OLD BUSINESS:

1. IRISH HILLS MINING APPLICATION: The Board discussed this mining application. The DEC said that there were deficiencies in the Irish Hills Mining application, which the DEC will monitor. In addition, there might have to be a public comment period regarding this application. Mention was also made that perhaps there was a typographical error on the DEC letter mentioning the Darling / Kading mine.

2. SCENIC ROAD COMMISSION APPOINTMENTS: Councilwoman Shafer read an email from Cynthia Tripp regarding her wish to be reappointed, with Mrs. Shafer adding that Nanci Kryzak, who had attended last month’s meeting, was also interested in reappointment. Supervisor Norton stated that this committee needs to be looked at again and re-examine what they do. Brief discussion followed after which a motion to table this matter was made by Joseph Norton, seconded by Mary Weinberger. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – no; Ryan Orton - absent; Mark D’Agostino – yes.

3. PCB REMOVAL RESOLUTION: After brief discussion, this matter was tabled and will be discussed again next month.

NEW BUSINESS:

RESOLUTION TO COMMEMORATE THE LIFE OF OLIVER ORTON:  
RESOLUTION #2 OF 2015

It is with sadness that Supervisor Joseph Norton offered the following resolution, seconded by Johanna Shafer:

Whereas Oliver Orton served the Stanford-Pine Plains community for over 60 years in many capacities;

And whereas he received his MA degree in History from SUNY Albany and taught several generations in the Pine Plains Central School District for 39 years;

And whereas he served the Stanford Historical Society as a dedicated member and assumed the presidency from 1991 to 2003;

And whereas he served on the library board to build the Stanfordville Library in 1964;

And whereas he served his community in service at the Grange bringing national honors and recognition to the local organization through his dedication and leadership in his 60 years of service;

And whereas he always responded to the needs of his neighbors in a generous manner.

Therefore let it be recognized that the town residents offer their condolences to his family and designate the rest of April 2015 dedicating the time recognizing Oliver Orton. The flag of the US flying over the Town Hall shall be lowered to half-mast and remain so until the end of April. Farewell Oliver you will be missed.

Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D'Agostino – yes. Resolution #2 of 2015 unanimously adopted by the four Board members present and certified this 9<sup>th</sup> day of April, 2015.

RESOLUTION TO APPOINT A NEW TAX COLLECTOR:

RESOLUTION #3 OF 2015

The following resolution was offered by Supervisor Joseph Norton, seconded by Mary Weinberger, as follows:

Whereas the Town of Stanford must have a tax collector as required by law;

And whereas the Town had advertised for someone to fill the position of Deputy Tax Collector:

And whereas the Town Board selected Mr. Charles Hanlon to undertake the training and perform the tasks when needed;

And whereas Mr. Charles Hanlon performed the tasks in an exemplary manner and ensured the successful operation of the office of tax collector by supporting Oliver Orton in any necessary task;

And whereas through an unfortunate loss of a good friend, the Tax Collector Position is vacant at a time when the tax collection and legal requirements are incomplete and/or pending;

And whereas in view of the exemplary work performed by Charles Hanlon for no compensation over the last three months and the amount of time he expended to learn the tasks of the Tax collector;

Be it resolved that Mr. Charles Hanlon be appointed as Town of Stanford Tax Collector effective immediately. Salary will be prorated from the date of appointment to the end of the year and commence with the pay period of mid-April will be the amount budgeted for 2015 budget year.

Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D'Agostino – yes. Resolution #3 of 2015 unanimously adopted by the four Board members present and certified this 9<sup>th</sup> day of April, 2015.

1. RETIREMENT RESOLUTIONS: A motion was made by Joseph Norton, seconded by Johanna Shafer, to approve the following resolutions:

RESOLUTION #4 OF 2015

STANDARD WORK DAY RESOLUTION FOR TOWN EMPLOYEES

Motion made by Joseph Norton, seconded by Johanna Shafer:



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

## Standard Work Day Resolution for Employees\* RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Town of Stanford, Location code 30356, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Assessor	6
Comptroller	8
Court Clerk	6
Highway Superintendent	8
Secretary	6
Town Clerk	6
Town Councilman	6
Town Supervisor	8

On this 9th day of April, 2015

Ritamarly Bell  
(Signature of clerk)

Date enacted: April 9, 2015

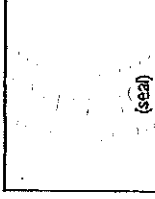
I, Ritamarly Bell, clerk of the governing board of the Town of Stanford (Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 9th day of April, 2015, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
Set my hand and the seal of the  
Town of Stanford

(Name of Employer)



\*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

RESOLUTION #5 OF 2015  
STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED  
OFFICIALS

Motion made by Joseph Norton, seconded by Johanna Shafer:



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employee Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
for Elected and Appointed Officials**

RS 2417-A  
(Rev. 3/15)

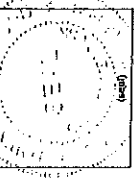
BE IT RESOLVED, that the \_\_\_\_\_ Town of Stanford (Name of Municipality) 30096 (Location Code) hereby establishes the following standard work days for those titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Indicate in the box 8 hrs, 9 hrs, etc.)	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yyyy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Town Clerk	8	Ryan Orton				5/1/14-12/31/16	No	51.62
Highway Superintendent	8	James Myers				1/1/14-12/31/16	No	32.24
Town Supervisor	8	Joseph Norton				1/1/14-12/31/16	No	20.08
<b>Appointed Officials</b>								
Sovinity	8	Kellie Con-Juanale				7/1/15-12/31/15	Yes	
Ashack	8	Stephen Cochran				10/27/15-12/31/15	No	
Court Clerk	8	Carlynn Harkback				7/1/15-12/31/15	Yes	10.75

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, \_\_\_\_\_ Secretary/Clerk of the governing board of the \_\_\_\_\_ Town of Stanford (Name of Municipality) (Title of Employer) do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ Town of Stanford (Name of Municipality) on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



Affidavit of Posting: I, \_\_\_\_\_ Secretary/Clerk of the governing board of the \_\_\_\_\_ Town of Stanford (Name of Municipality) (Title of Employer) being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ at \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Employer's website at \_\_\_\_\_

Official sign board at \_\_\_\_\_

Main entrance secretary or clerk's office at \_\_\_\_\_



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employee Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution  
for Elected and Appointed Officials Continuation Form**

RS 2417-B  
(Rev. 3/14)

Title	Standard Work Day (Indicate in the box 8 hrs, 9 hrs, etc.)	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yyyy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Town Councilman	8	Ryan Orton				1/1/14-12/31/17	No		<input checked="" type="checkbox"/>
Town Councilman	8	Mary Weinberger				1/1/14-12/31/17	No		<input checked="" type="checkbox"/>
<b>Appointed Officials</b>									
Court Clerk	8	Pendula Koch				1/1/15-12/31/16	Yes		
Comptroller	8	Meghan Cochran				1/1/15-12/31/15	Yes		

Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes. Resolutions #4 and 5 of 2015 unanimously adopted by the four Board members present and certified this 9<sup>th</sup> day of April, 2015.

2. GARDEN CLUB’S REQUEST TO USE THE TOWN HALL LOWER PARKING LOT: This request was granted to the Garden Club for their plant sale, tentatively scheduled for May 9<sup>th</sup>, in the lower

parking lot on a motion made by Joseph Norton, seconded by Johanna Shafer. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

3. LIONS CLUB REQUEST TO USE THE TOWN HALL HILL: The Lions Club request to use the Town Hall hill for their annual Flea Market was approved on the motion of Joseph Norton, second by Mary Weinberger. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

4. REPUBLICAN PARTY REQUEST TO USE THE TOWN HALL: The Town Republican party executive committee was granted permission to use a room on April 19<sup>th</sup> on a motion made by Joseph Norton, seconded by Mark D’Agostino. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

5. REQUEST FOR “YOGA PAUSE” TO USE THE TOWN HALL: Mia Tomic, the owner of Yoga Pause, requested to use the Town Hall on Monday mornings, Wednesday evenings and Sunday mornings. This request was granted on a motion made by Joseph Norton, seconded by Johanna Shafer, with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes. Mention was made that Mia will have to submit her proof of insurance and get a facilities use form and then be given a key.

6. APRIL 2015 GRANGE MONTH PROCLAMATION: The following proclamation was read by Councilwoman Shafer:

**PROCLAMATION**

**GRANGE MONTH IN THE TOWN OF STANFORD – APRIL 2015**

WHEREAS, for 148 years, the Grange has sought to advance the interests of farmers, rural Americans, and our Nation’s families through the simple, but powerful, idea that “Community is a Foundation of Happiness;” and

WHEREAS, voluntary association with the Grange elevates character by providing social, cultural, and educational programs, along with opportunities for personal growth; and

WHEREAS, the Grange increases the influence of each of its members by giving them the opportunity to serve their community through projects, programs, and grassroots legislation that make a difference in the lives of the residents of our Town, County, State, and Nation; and

WHEREAS, our local Stanford Grange #808 has been active in our community since its

organization in Bangall on January 23, 1896, thus celebrating its 119<sup>th</sup> Anniversary in January 2015; and

WHEREAS, Stanford Grange #808 has a history of accomplishment and service in its 119 years of existence including the organization of the Stanford Fire Company in 1931, the organization of Stanford Junior Grange #414 in 1938 (the first organization for the children of the Town of Stanford), sponsoring the 1<sup>st</sup> Annual Stanford Community Day in 1959, and spearheading the building of the Stanford Free Library in 1964; and

WHEREAS, Stanford Grange #808 continues to fill needs in our community and holds community events of interest for our Town Residents including Meet the Candidates Nights for local, regional, and state candidates for public office and for Board of Education Candidates for the Pine Plains Central School District, School District Budget Meetings, a Defensive Driving Course, fundraising Penny Socials for charitable causes such as the Stanford Historical Society’s restoration of the Atlebury School House, local Eagle Scout Projects, and local families in need, co-sponsoring Creative Crossroads Art Shows, and co-hosting Family Fun Nights with the Stanford Recreation Commission, and continues to sponsor the Annual Stanford Community Day with 2015 as the 57<sup>th</sup> year; and

WHEREAS, at the 148<sup>th</sup> Annual National Grange Convention in November 2014 in Sandusky, Ohio, Stanford Grange #808 was recognized and honored as a “Distinguished Grange” by the National Grange President; and

WHEREAS, Stanford Grange #808 is the only Grange in New York State to receive this prestigious award for five consecutive years;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Stanford proudly proclaims April 2014 as Grange Month, and in celebration of this, the community is invited to the Grange Month & Distinguished Grange Open House on Sunday, April 26<sup>th</sup>, 2015, at 2 p.m. at the Cold Spring Elementary School with National Grange Master Edward Luttrell as the Keynote Speaker.

Proclaimed this 9<sup>th</sup> day of April 2015 on the motion made by Joseph Norton, seconded by Mark D’Agostino.

Roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

7. ACCEPT RESIGNATION OF GARETH HOWARD FROM THE FARM & AG COMMITTEE:

Gareth Howard’s resignation was accepted with regret on a motion made by Joseph Norton, seconded by Johanna Shafer. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes. The Clerk was instructed to advertise for this now vacant position on the Farm & Ag Committee.

8. MILEAGE, TOWN CREDIT CARD: A motion was made by Joseph Norton to close the account associated with the Staples credit card and destroy the card, seconded by Mark D’Agostino. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – no; Ryan Orton - absent; Mark D’Agostino – yes.

In addition, mileage will only be reimbursed for approved conferences and for the Building Inspector as stated on a motion made by Joseph Norton, seconded by Mark D’Agostino, but the matter may be revisited at a later date. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – abstained; Ryan Orton - absent; Mark D’Agostino – yes.

9. REGISTRAR FEES: After lengthy discussion regarding the Town Clerk’s Registrar salary with the Attorney for the Town, the Board and the Town Clerk, a motion was made by Johanna Shafer, seconded by Joseph Norton, to reinstate the annual salary of \$597.00. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

10. APPROVAL OF MINUTES: Councilman D’Agostino requested that the already approved

Workshop Minutes of March 9<sup>th</sup> be corrected. He stated that John Royall had been

appointed at this meeting as the chair of the Scenic Roads Committee. With this corrections noted, the workshop Minutes were approved on his motion, seconded by Joseph Norton. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

The Minutes of the March 12<sup>th</sup>, 2015 Board meeting were corrected as follows: Old Business, page 2, #1, “... in this mitigation plan *subject to all of the Board members’ participation.*”, and under New Business, page 2, #1, remove the first part of the beginning sentence and change the line to read, “*Councilwoman Shafer added that the Scenic Roads Committee had not met...*” With these changes noted, the Minutes of the March 12<sup>th</sup> Town Board meeting were approved on a motion made by Mark D’Agostino, seconded by Joseph Norton. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – yes.

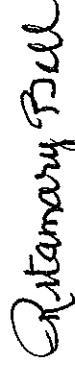
5. EXECUTIVE SESSION: A motion was made at 9:04 PM by Joseph Norton, seconded by Mark

D’Agostino, to close the meeting and enter into an Executive Session regarding potential litigation. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - yes; Mark D’Agostino – absent.

A motion was then made at 9:19 PM by Joseph Norton, seconded by Johanna Shafer, to exit the Executive Session, and with no action taken nor decisions made. Motion carried with a roll call vote as follows: Joseph Norton – yes; Mary Weinberger – yes; Johanna Shafer – yes; Ryan Orton - absent; Mark D’Agostino – absent.

A motion to adjourn was then made by Joseph Norton, seconded by Mary Weinberger. Motion carried with all present in favor.

Respectfully submitted,



Ritamary Bell  
Town Clerk