TOWN OF STANFORD TOWN BOARD   
SPECIAL MEETING MINUTES

APRIL 27th, 2022

The Town of Stanford Town Board met for a Special Meeting meeting on Wednesday, April 27th, 2022, at the Town Hall. Supervisor Burton called the meeting to order at 7:00 PM with the Pledge of Allegiance led by audience member Helene Sellerberg.   
 This meeting was called in order to sign the lease for the telecommunications tower on Quarter Horse Way that is being leased to the Town by Ted Bonte.

Roll call: Wendy Burton – present

Anne Arent - present

Margaret Fallon – present

Nathan Lavertue - present

Frank Pepe – present

Also in attendance was Town Attorney Robert Butts.

MOTION TO APPROVE AGENDA: A motion was made by Anne Arent to approve the agenda, seconded by Margaret Fallon. Motion carried with all voting in favor.

NEW BUSINESS:  
1. TELECOMMUNICATIONS TOWER LEASE: Supervisor Burton stated that the lease had been received back from Mr. Bonte but he had been unwilling to negotiate the termination clause so the lease will be for five years instead of ten. One change that was agreed upon: that the electric bill would not be built into the contract but rather the Town would pay the bill directly. It had been thoroughly reviewed by Attorney Ian MacDonald. A motion was made by Frank Pepe, seconded by Anne Arent, to approve Supervisor Burton signing the lease and sending it back to Mr. Bonte. Motion carried with a roll call vote: Wendy Burton – yes; Anne Arent – yes; Margaret Fallon – yes; Nathan Lavertue – yes; Frank Pepe – yes.

2. ARP FUNDING RESOLUTION #4D – EMERGENCY COMMUNICATIONS: The following resolution was offered by Wendy Burton, seconded by Margaret Fallon:

**RESOLUTION #4D OF 2022**

**TO TRANSFER FUNDS FROM AMERICAN RESCUE FUNDS ACCOUNT NY CLASS**

**NY 01-0010-0009 AND MOVE THE FUNDS TO THE GENERAL FUND #3900018**

Motion made by Frank Pepe

Seconded by Margaret Fallon

**Whereas the Town of Stanford** will be investing American Rescue Plan funds to pay for the lease of a cell tower facility from Communication Concepts of New York, Inc., and

**Whereas** the NY Class Account 01-0010-0009 American Rescue Fund Account contains funds for this purpose, and

**Whereas** the Town of Stanford will transfer funds from NY Class Account 00-0010-0009 American Account to the Bank of Millbrook General Fund Account 3900018.

**Now therefore be it resolved**, the Supervisor is authorized to complete the following budget modifications and transfer the funds from the American Rescue Funds Account to the General Fund.

00-510 Estimated Revenue +46,219.83

00-4089 Federal Aid ARPA

00-960 Appropriations +46,219.83

00-01-1650-40 Communications Contractual

00-200 Cash +46,219.83

00-209 Cash- ARPA

Roll call vote: Wendy Burton – yes; Anne Arent – yes; Margaret Fallon – yes; Nathan Lavertue – yes; Frank Pepe – yes.

**Resolution #4D of 2022** adopted by the unanimous affirmative votes of the Town of Stanford Town Board members and certified this 27th day of April 2022. *Ritamary Bell, Town Clerk*

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**RESOLUTION #4E OF 2022**

**TO AUTHORIZE THE PURCHASE OF A KOHLER GENERATOR, Model #14RCA for the emergency operations cell tower**

Motion made by Anne Arent

Seconded by Nathan Lavertue

**Whereas the Town of Stanford** will be investing American Rescue Plan funds to purchase a backup generator for the Emergency Operations Cell Tower in case of a power outage, and

**Whereas** the supply chain shortage has made the purchase of such equipment extremely difficult, and

**Whereas** the Town of Stanford’s Emergency Management Coordinator, Lou Casciano has secured the purchase of a Kohler Generator, Model #14RCA as well as a Kohler Transfer Switch, Model RXT-JFNC-0100ASE for an estimated purchase price of $7,242.00.

.**Now therefore be it resolved** that the Supervisor is authorized to complete the following purchase with a cost up to $7,500.00 in case there are adjustments to the quote.

Roll call vote: Wendy Burton – yes; Anne Arent – yes; Margaret Fallon – yes; Nathan Lavertue – yes; Frank Pepe – yes, adding that this was an emergency purchase and the Town had few options to look into.

**Resolution #4E of 2022** adopted by the unanimous affirmative votes of the Town of Stanford Town Board members and certified this 27th day of April 2022.

*Ritamary Bell, Town Clerk*

**RESOLUTION #4G OF 2022**

**To authorize lane electronic to provide electrical services to install a new generator at the Town of Stanford’s emergency management cell tower facility and to install a new electric meter to separate the town’s electrical uses from other power that may be used at the facility**.

Motion made by Nathan Lavertue

Seconded by Anne Arent

**Whereas the Town of Stanford** will be investing American Rescue Plan funds to install a new generator at the Emergency Management Cell Tower Facility as well as to install a separate electrical meter at the site,

**Now therefore be it resolved**, the Supervisor is authorized to hire Lane Electronics to conduct the work and to pay up to $8,500.00 for this project. The estimated bid is for $7,881.00. The added funds are to allow for change orders.

Roll call vote: Wendy Burton – yes; Anne Arent – yes; Margaret Fallon – yes; Nathan Lavertue – yes; Frank Pepe – yes, adding that this was an emergency service for the Town and needed to be done without delay.

**Resolution #4G of 2022** adopted by the unanimous affirmative votes of the Town of Stanford Town Board members and certified this 27th day of April 2022. *Ritamary Bell, Town Clerk*

3. OTHER:

Supervisor Burton mentioned that the cell tower on Quarter Horse Way was on a private road and the Town cannot plow as such. Neighbor Frank Sellerberg has plowed the private road for his neighbors up to the split, but she had spoken with Fire District Commissioner Dennis Smith but has not received an answer yet.

Supervisor Burton also stated that she had attended the first planning session by Zoom for the “Stanford, A Caring Community” group who were discussing celebrating Gay Pride month in June and was asked if a Gay Pride flag could be hung on the Town Hall flagpole. Discussion followed that this could be setting a precedent and other issues, such as political meetings, etc. After a lengthy discussion, a motion was made by Wendy Burton, seconded by Frank Pepe, to have the month of June as Gay Pride Month by proclamation and have their flag displayed elsewhere on Town property. Motion carried with all voting in favor.

EXECUTIVE SESSION: A motion was made by Wendy Burton, seconded by Margaret Fallon, to close this Special Meeting and enter into an Executive Session regarding litigation at 7:26 PM. Motion carried with all present voting in favor.

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The Board exited their Executive Session at 8:04 PM on a motion made by Margaret Fallon, seconded by Wendy Burton. Motion carried with all voting in favor.

A motion was then made by Wendy Burton to consult with additional attorneys concerning this matter of litigation The motion was seconded by Nathan Lavertue, with all voting in favor. Motion carried.

At 8:06 PM, a motion was made by Margaret Fallon, seconded by Anne Arent, to adjourn the meeting. Motion carried with all present voting in favor.

Respectfully submitted,

Ritamary Bell

Town Clerk