TOWN OF STANFORD TOWN BOARD  
END OF YEAR SPECIAL MEETING  
DECEMBER 30, 2024

The Town of Stanford Town Board met for their Special End of Year Meeting on Monday, December 30, 2024 at 7 PM at the Town Hall. Supervisor Burton opened the meeting with the Pledge of Allegiance.

Roll Call: Wendy Burton – present  
 Julia Descoteaux – absent  
 Eric Haims – present  
 Nathan Lavertue – present  
 Theodore Secor – present

PRIVILEGE OF THE FLOOR: No one was in attendance.

NEW BUSINESS:

1. PLANNING BOARD VACANCY: A letter of interest was received for the Planning Board position recently vacated by Pat Hancock. The Planning Board and the Town Board will interview in the near future.

2. C.A.C. VACANCY: Letters of interest are requested for the vacant position on the Conservation Advisory Board that had been held by Barry Haydasz.

3. APPOINT NINA PEAK AS ZONING COMMISSION CONSULTANT: A motion was made by Wendy Burton, seconded by Nathan Lavertue, to appoint Nina Peak as the Zoning Commission’s consultant. They had already interviewed her, and she has done consultation work with the Town before. Motion carried with all present voting in favor.

4. APPOINT DOREEN BROWN AS DOG CONTROL OFFICER: Supervisor Burton mentioned that Town Clerk Bell had spoken with D.C. Civil Service and that the DCO position would now be under the duties of the Deputy Clerk for this year. Brief discussion followed about her time in the Clerk’s office vs. being Dog Control if the Clerk is not available. A motion was made by Wendy Burton, seconded by Eric Haims, to appoint Doreen Brown as the DCO for 2025 with the current ’24 salary. Motion carried with all present voting in favor.

5. APPROVE 2025 TRANSFER STATION FEES: A motion was made by Nathan Lavertue, seconded by Wendy Burton, to keep the Transfer Station fees the same as 2024 for 2025. Motion carried with all present voting in favor.

6. RESOLUTION #12E – HIGHWAY VEHICLE RESERVE FUND: The following resolution was offered by Wendy Burton, seconded by Nathan Lavertue, as follows:

**RESOLUTION #12e of 2024**

**TO TRANSFER FUNDS FROM NY CLASS HIGHWAY ACCOUNT 01-0010-0011 AND MOVE THE FUNDS TO THE NY CLASS HIGHWAY VEHICLE RESERVE FUND 01-0010-0010**

Whereas the Town of Stanford Highway Department ordered a 2025 International HX 620 Truck in March 2024 for the amount of $352,135 and

Whereas there are not sufficient funds to cover the expense in the New York Class Highway Vehicle Reserve Fund 01-001-0010 to pay for the purchase, and

Whereas there are sufficient funds available in the NY Class Highway Fund 01-0010-0011 to pay for the vehicle,

Now therefore be in resolved that the Supervisor is authorized to transfer $225,000 from the NY Class Highway Fund to the NY Class Highway Vehicle Reserve Fund.

Mention was made that the funds will be held until the truck is delivered.

The foregoing resolution was voted upon with the Board members voting as follows:

Wendy Burton, Supervisor – Yes; Julia Descoteaux, Councilwoman – absent; Eric Haims, Councilman – Yes; Nathan Lavertue, Councilman – Yes; Theodore Secor, Councilman -Yes.

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Certified this 30th day of December 2024 by the affirmative votes of the Town of Stanford Town Board members present. *Ritamary Bell,* *Town Clerk*

7. RESOLUTION #12F – CDCHP TRANSFER: The following resolution was offered by Wendy Burton, seconded by Eric Haims, as follows:

**RESOLUTION #12f of 2024**

**TO TRANSFER FUNDS FROM ny class highway account 01-0010-0011 AND MOVE THE FUNDS TO THE cdphp health insurance account #30036535**

Whereas the Town of Stanford Highway provides funds for the Health Insurance Account at Millbrook Bank #30036535 for the benefit of their UPSEU members, and

Whereas the account needs replenishment for FY 2025,

Now therefore be in resolved that the Supervisor is authorized to transfer $10,000 from the NY Class Highway Fund to the Millbrook Bank CDPHP Account #30036535.

The foregoing resolution was voted upon with the Board members voting as follows:

Wendy Burton, Supervisor – Yes; Julia Descoteaux, Councilwoman – absent; Eric Haims, Councilman – Yes; Nathan Lavertue, Councilman – Yes; Theodore Secor, Councilman -Yes.

Certified this 30th day of December 2024 by the affirmative votes of the Town of Stanford Town Board members present. *Ritamary Bell,* *Town Clerk*

8. RESOLUTION #12G – ARPA TRANSFER TO GENERAL FUND: The following resolution was offered by Wendy Burton, seconded by Teddy Secor, as follows:

**RESOLUTION #12g of 2024**

**TO TRANSFER FUNDS FROM ny class arpf account 01-0010-0009 AND MOVE THE FUNDS TO Millbrook general fund #390018**

Whereas the remaining ARPF will be used to partially pay for the installation of the new Hallet Ultraviolet Sanitation Light System,

Now therefore be it resolved that the Supervisor is authorized to transfer $1,757.30 from the NY Class ARPF Fund to the Millbrook General Fund #390018.

The foregoing resolution was voted upon with the Board members voting as follows:

Wendy Burton, Supervisor – Yes; Julia Descoteaux, Councilwoman – absent; Eric Haims, Councilman – Yes; Nathan Lavertue, Councilman – Yes; Theodore Secor, Councilman -Yes.

Certified this 30th day of December 2024 by the affirmative votes of the Town of Stanford Town Board members present. *Ritamary Bell,* *Town Clerk*

Mention was made that the ARPA account will be closed after any interest is posted.

9. RESOLUTION #12H – TRANSFER OF FUNDS FROM NY CLASS TO MILLBROOK BANK’S HIGHWAY FUND: The following resolution was offered by Wendy Burton, seconded by Nathan Lavertue, as follows:

**RESOLUTION #12H of 2024**

**TO TRANSFER FUNDS FROM ny class highway account 01-0010-0011 AND MOVE THE FUNDS TO Millbrook highway fund #837720**

Whereas the Town of Stanford Highway Millbrook Bank account will have invoices in the December 30th, 2024 Abstract exceeding the current balance, and

Whereas there are sufficient funds available in the NY Class Highway Fund 01-0010-0011 pay those invoices,

Now therefore be it resolved that the Supervisor is authorized to transfer $10,000 from the NY Class Highway Fund to the Millbrook Highway Fund #837720.

The foregoing resolution was voted upon with the Board members voting as follows:

Wendy Burton, Supervisor – Yes; Julia Descoteaux, Councilwoman – absent; Eric Haims, Councilman – Yes; Nathan Lavertue, Councilman – Yes; Theodore Secor, Councilman -Yes.

Certified this 30th day of December 2024 by the affirmative votes of the Town of Stanford Town Board members present. *Ritamary Bell,* *Town Clerk*

10. APPROVAL OF DECEMBER END-OF-YEAR ABSTRACT #12B: A motion to approve the payments of Abstract #12B was made by Wendy Burton, seconded by Teddy Secor, as follows: General Fund, check #s 8160-8198 in the amount of $48,949.49  
 Highway Fund, check #s 4679-4693 in the amount of $8,040.83  
 Bangall Lights, check # 3080 in the amount of $993.40

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Escrow – check # 1057 in the amount of $1,455.00  
Motion carried with all present voting in favor.

With no other business, a motion was made by Wendy Burton to adjourn the meeting at 7:33 PM, seconded by Nathan Lavertue. Motion carried with all present voting in favor.

Respectfully submitted,

Ritamary Bell  
Town Clerk